

## Re: GCSE Exam Arrangements After Half Term (June) 2023

As we approach the remaining period of GCSE examinations, we wanted to inform you about the arrangements that have been put in place to ensure a smooth and organised process for all our students for exams after half term.

It is imperative that all students attend **all** their scheduled GCSE exams. The exam timetable can be found on our school website ([LINK](#)) and your child has their own individualised paper copy.

- **Entrance and Route:**

To streamline the flow of students and maintain a controlled environment during exams, all students must enter the school premises via the **entrance on St Thomas's Road**. This entrance will serve as the designated entry point during the exam period. For all morning exams, students must be in school by **8.40am** (at the latest) and will go directly to their tutor room. For all afternoon exams students are required to be in school by no later than 1.20pm and will again be required to enter via the St Thomas's Road gate but will then follow the footpath behind the construction area to reach the assembly hall.

After meeting in the assembly hall, students will be directed to the exam hall using the external route. We have carefully planned this route to ensure minimal disruption and maximum efficiency. Staff members will be present along the way to guide students and ensure a calm and focused atmosphere.

- **After the Exam**

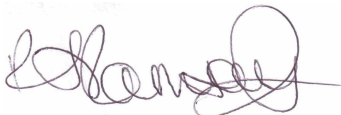
Upon completing the exam, students are required to collect their bags/coats from the assembly hall or the designated area assigned for this purpose. Once they have collected their belongings, students will exit the school premises via the construction gate and the main student gate on St. Thomas's Road.

We kindly request your assistance in reminding your child of these expectations. It is vital that they follow the designated routes and instructions to minimise distractions during the exam period. By doing so, we can create an environment that fosters concentration and allows each student to perform to the best of their abilities.

We appreciate your continued support in ensuring the success of our Year 11 students during this crucial time. If you have any questions or concerns regarding the exam arrangements, please do not hesitate to contact your child's Year Manager - Miss Kidney or Key Stage Leader - Mr Scarisbrick. We are here to assist you and your child in any way we can.

Thank you for your cooperation.

Yours sincerely,



Mrs P Ramsay  
Assistant Headteacher