

Career Planning: Calendar for Year 11 Students

You can use this calendar to keep on track with important dates and deadlines.

Application Processes: Application processes vary from provider to provider so it is a good idea to check each provider's website for their admissions procedures and deadlines. As a general rule, submission of your application for Post-16 study should be done before the end of December. This will give you the best chance of attaining a place on the course of your choice. However, some providers will consider applications submitted after this date.

Autumn Term

- Meet with your school Careers Adviser to discuss your ideas for the future.
- Use www.nationalcareersservice.direct.co.uk/find-a-course to find information about local colleges and courses.
- Find out about school, academy and college Open Days/Evenings and put them in your diary.
- If you want to continue in full time education at the end of year 11, you will need to apply to Sixth Forms or Colleges during this term. Many courses fill up well before the Christmas holidays.
- You can register on the National Apprenticeship website www.apprenticeships.gov.uk. You will then be able to look for both Apprenticeship and Traineeships opportunities.
- If you are thinking about Apprenticeships, remember that some career areas are very popular. You will need to apply to big companies this term.
- You may have mock exams this term, which can help you see how you are doing. Talk to your teachers about your expected grades. Your school Careers Adviser can talk to you about the grades and personal skills needed for different careers and the options available.

Spring Term

- Attend College/Sixth Form interviews. If you need support to prepare for your interview, speak to your school Careers Adviser.
- If you haven't already, make sure you register on the National Apprenticeship website www.apprenticeships.gov.uk. You will then be able to search for Apprenticeships and Traineeships.
- Start to make applications for Apprenticeships and Traineeships when they appear on the National Apprenticeship website. If you've already made some applications it's important to continue to apply for opportunities you're interested in when they appear on the website www.apprenticeships.gov.uk. If you need support to make applications, speak to your school Careers Adviser.
- Keep checking the www.apprenticeships.gov.uk website regularly as new opportunities appear all the time.

Summer Term

- Results time! GCSE results come out in August and you may have to make some quick decisions.
- Don't panic! If you haven't had an offer or found the right option, continue to make applications for further education courses, apprenticeship and traineeship opportunities.
- Don't forget you can talk to your school Careers Adviser, they can offer advice and support if you're not sure what to do next.
- Once you've left school, the Council Youth Advice team can give you careers advice and help you with your future plans. You can contact the team on youthadvice@luton.gov.uk



If you are still not sure or if you feel that you need further guidance, your school will have a designated Careers Leader who will be able to advise you on where to access helpful resources and on what to consider in making a decision