



Engaging with school during the pandemic:

Rules of engagement

2020-2021

## **This addendum applies until further notice**

Unless covered in this addendum, our normal positive behaviour policy continues to apply. We may need to amend or add to the addendum as circumstances or official guidance changes. This will be communicated, as and when, to all key stakeholders.

When students are in school we expect them to follow the new procedures that have been put in place to keep them and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Staff will model the behaviour, hygiene and health and safety expectations throughout the school day and reiterate the rules when necessary.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place.

Parents should contact the House team initially if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements for them.

### **On arrival**

- Use only the entrance that has been designated to the year group on arrival to school. Details on arrivals will be posted on the website
- Move quickly to the appropriate holding area for that year group
- Hands will be sanitized regularly during the day
- If possible use sanitizer and have a bottle with you
- September 2020, all pupils must wear uniform to school and follow normal school rules on uniform as highlighted in our positive behaviour policy.
- If pupils cannot wear their full uniform, parents should contact the House team
- School will be considerate in managing non-compliance where parents are experiencing financial pressures.

### **On departure**

- Leave only via the designated exit for your year group. Details will be published on the school website

### **During the school day**

- Regularly wash hands throughout the day during break sessions
- Year group bubbles will have a designated toilet area
- Students will be allocated to a year group bubble. They must remain with the people from that bubble at any social time during the day
- Each bubble will have a designated corridor and within the corridor a designated room for most lessons. KS4 will move to specialist rooms for certain options.

### **Movement around the school**

- Year group movement systems have been mapped and will be signposted. These must be followed at all times.
- Some areas will be out of bounds and you must not enter these spaces.
- These areas will be clearly signed as a no go area

### **Reminders for hygiene**

- We operate a 'catch it , bin it, kill it' protocol for sneezing, coughing and tissue disposal.
- Constant reminders for students will be displayed to request avoiding touching their mouth and nose and face.
- Cough and sneeze into elbow if there is no tissue available
- Tissues and bins will be available in all classrooms
- If a student feels unwell or believes they have symptoms of coronavirus they must immediately report this to an adult.
- Sharing of any equipment is not advised

This includes:-

- Items of clothing.
- Stationery. This may be provided initially and allocated to individuals
- Books.
- Drinks.
- Food.

### **External School water fountains will be disconnected**

Please ensure your child has their own drink

### **Toilet use**

- Year group bubbles will have a designated toilet area
- Hands must be washed before and after using the toilet
- Infrequent use of this facility is encouraged.

### **Conduct and behaviour whilst on school site**

- Coughing or spitting at or towards another person is not permitted.
- Persistent and/or deliberate flouting of social distancing rules is not permitted.
- Students must not touch another student or teacher at any time
- Non-engagement in learning and disturbing the learning of others is not acceptable.
- Verbal abuse directed to a peer or member of staff will not be tolerated.

- Refusal to follow instructions and health and safety guidelines in this addendum will not be tolerated.
- Behaviour below the expected and accepted standard will not be tolerated.
- Any unsafe behaviour will not be tolerated.
- Inappropriate or aggressive behaviour towards students and /or staff will not be tolerated.

Students will be expected to remain on site at all times and attend timetabled lessons.

Refusal to cooperate or follow school rules will be considered a breach of this policy.

This will be recorded on SIMS , parents will be informed and sanctions applied

### **Conduct and behaviour whilst travelling to and from school**

- Whilst travelling to and from school, i.e. in the local community, including whilst on public transport ,behaviour expectations are as per the school positive behaviour policy. Any child who can be recognised as a Stopsley student will be expected to adhere to the rules.
- Social distancing must be observed
- Any behaviours deemed unsafe and any breach of the rules may be dealt with by the school and will follow the school system

### **Breach of rules**

- Any breach of the rules will be discussed with the student initially and a formal warning will be logged onto SIMS.
- Parent/carer will be contacted.
- Continual breaches or a single serious breach of the rules, may result in an exclusion.

### **Detention System**

- any breach of the school behaviour policy that is not a C5 (ie C3 and C4) will result in a 20 minute after school detention on the same day. This detention will occur on the child's allocated corridor and be supervised by a member of SLT.
- the 'level' of choice awarded remains the same as it always has on SIMs - so no change in how the misdemeanor is recorded
- if a C5 is accrued,(depending on the frequency and reason for), students will be isolated for the day with the SLT member allocated to their cohort

The following rules will be considered as a serious breach of the School's behaviour policy and will therefore be dealt with as such :

- Repeated failure or ignoring of hygiene, health and safety measures when in the building and in a learning zone/classroom.
- Repeatedly ignoring the request of a member of staff to change behaviour or actions after being instructed to do so

- Persistently ignoring the 'zonal' system put in place in order to maintain social distancing.
- Persistently ignoring boundaries, markers or out of bounds areas that will prevent the site team from ensuring areas are kept sanitary or preventing social distancing.

The Leadership and Pastoral Teams will ensure measures are in place to minimise risks of poor behaviours and that SEND is considered when dealing with these and the relevant members of staff contacted

### **Rewards**

- Staff will continue to follow the current rewards system for students
- Students will receive 10 achievement points for every 2 weeks adhering to the health, safety and hygiene rules in place
- Students will receive achievement points as per the Rewards section of the positive behaviour policy and following the Top Class Student system
- These can be viewed on the SIMS parent app.

***Please note parents/carers should not come onto school site without an appointment***

Please note the Home School Partnership Agreement has been updated since the publication of our Positive Behaviour Policy.

This addendum will be reviewed regularly in line with guidance from the LA and Government.

Sara Mitchell  
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August 2020