

Dear Parent/Carer, ...

I hope you have had a restful break and your families are safe and well.

Stopsley High School are looking forward to welcoming the 'Class of 2025' on the 7th September into our community and supporting them in their transition into secondary school. We have introduced a variety of procedures to ensure the school is Covid secure; please ensure you are familiar with the details of our student and parent guide: [Student and Parent Guide](#)

In line with government guidelines we have staggered the school start and finish times to minimise the amount of students entering and leaving school at the same time. Please see below how this will impact your child's school day:

**Year 7 start time: 8.20am - 8.30am.** Students should enter the school premises via the front gate and head straight to their holding zone. Students should be in their holding zone by 8.30am. **The tutor team will be on hand to direct students for the first few days until they become familiar with navigating the school site.**

**Year 7 finish time: 3.00pm.** Students should exit the school premises via the front gate. **If students are required to wait for an older sibling they should do so in their holding area.**

During their first day students will be predominantly based in their tutor room with their form tutor, in order to introduce them into their new school life slowly and ensure they have the correct information and tools to succeed. Students will benefit from a series of activities that will focus on:

- \*icebreaker/getting to know you activities
- \*establishing and maintaining student wellbeing
- \*Stopsley High School expectations and routines

Attached to this letter is a student timetable for the first day back, please take the time to familiarise your child with the structure and content of the school day.

The Year 7 pastoral team and I look forward to seeing your child next Monday; should you have any queries in the meantime please do not hesitate to contact the transition team using the following email address: [transition@stopsleyhighschool.co.uk](mailto:transition@stopsleyhighschool.co.uk)

Yours Sincerely,



### **Year 7 Timetable: Monday 7th September 2020**

This timetable shows you how a Year 7 school day will be structured during the first half of the Autumn Term and outlines briefly the activities your child will be participating in on their first day at Stopsley High School. Please reassure your child that they do not need to worry, if they are unsure about what to do or where to go there will be plenty of colleagues on hand at a social distance to assist students as they arrive on the school premises and throughout the school day.

Initially students will be predominantly based in their tutor groups getting to know their tutor and peers, during this time the school routines and expectations will be fully explained and any queries addressed.

Polite reminder: Year 7 students should bring a packed lunch to school for the first fortnight. If your child qualifies for a free school meal and you would like a packed lunch to be provided please notify the transition team using the following email address: [transition@stopsleyhighschool.co.uk](mailto:transition@stopsleyhighschool.co.uk)

On the days your child has a PE lesson they must come to school wearing their PE Kit, which they will remain in for the day. Year 7 students will not be participating in PE on their first two days of school.

<b><u>Period:</u></b>	<b><u>Time:</u></b>	<b><u>Activity:</u></b>	<b><u>Location:</u></b>
Arrival	8.20am - 8.30am	Students make their way to the holding area.	<i>Front gate</i>
Form time	8.30am - 9.00am	Daily tutor time: meet your form tutor and tutor group.	Tutor room
Period 1:	9.00 - 10.00am	Induction activities	Tutor room
Period 2:	10.00am - 10.55am	Induction activities	Tutor room
Lunch:	10.55 am - 11.20 am	Eat packed lunch.	Dining room
Period 3:	11.20am - 12.20pm	Induction activities	Tutor room
Break:	12.20 pm - 1.10 pm	You will have time to relax with peers and enjoy some of our outdoor space in your designated area.	Year group outdoor zone
Period 4:	1.10pm - 2.10pm	Induction activities	Tutor room
Period 5:	2.10pm - 3.00pm	Induction activities	Tutor room
Departure	3.00pm	Students will be dismissed	<i>Front gate</i>