

20th March 2020

Dear parent/carer,

Firstly, thank you for your continued support and patience with us in these testing days. You will appreciate that we are working tirelessly to ensure that we can provide a continued educational service for your child.

Obviously, with the reduced number of staff and this potentially continuing to reduce over the coming weeks we have put together a bespoke educational provision that is both manageable for staff and stimulating for students.

Please find below the timetable that we have put together for the children of keyworkers that we have been made aware of. This may be subject to change.

Times of the day;

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|----------------------------------|---------------------------------|------------------------------------------|----------------------------------|--------------------------------|
| Session 1 10-11 | Break 11-11.30 | Session 2 11.30 - 12.30 | Lunch 12.30 - 1 | Session 3 1-2 |
|----------------------------------|---------------------------------|------------------------------------------|----------------------------------|--------------------------------|

Sessions will include a range of creative, active and skill based activities; each student will experience 3 different activities per day.

In preparation for these activities students should wear school uniforms and bring in their PE kit every day, a refillable water bottle is also advised with their name on.

School will be open for students from 9:45am Monday to Friday until further notice. Students should come into the school through the main gate and through the reception area. All other entrances to the school will be locked, this includes the Mixes Hill gate located at the back of the school.

A senior member of staff will register all students and assign them into either group 1, 2 or 3 in the canteen as students arrive in the morning before activities start at 10:00am. During break times, students will report to the canteen for refreshments, this will include a drink and snack at 11:00am and a cooked dinner at 12:30pm. The purchasing of food will remain as normal. We will follow government advice and ask students to continue to wash their hands throughout the day.

At the end of each day (2:00pm), students will again report to the canteen where they will be released by a senior member of staff.

Please contact the school if you require any further confirmation or assurance from the school and keep looking at our website and twitter feed for live daily updates.

Can I please remind you of the following key principles:

1. **If it is at all possible for children to be at home, then they should be.**
2. If a child needs specialist support, is vulnerable or has a parent who is a critical worker, then educational provision will be available for them.
3. Parents should not rely for childcare upon those who are advised to be in the stringent social distancing category such as grandparents, friends, or family members with underlying conditions.
4. Parents should also do everything they can to ensure children are not mixing socially in a way which can continue to spread the virus. They should observe the same social distancing principles as adults.
5. Residential special schools, boarding schools and special settings continue to care for children wherever possible.
6. School must be advised of attendance of children of keyworkers in advance

Again, thank you for your continued support in these difficult circumstances.

Yours sincerely,



K Johns
Headteacher



J. Williets
Deputy Headteacher