

16th January 2026

Dear Parent/Carer

**Re: Year 8 Virtual Parents' Evening - Tuesday 3rd February 2026**

I am delighted to invite you to your child's virtual Parents' Evening, scheduled for **Tuesday 3rd February**. This will be an opportunity to hear directly from your child's subject teachers on how they are progressing. If, following the discussions, you or the teacher feel that you need more time, the teacher will make separate arrangements with you. In addition, if you have a particular matter you wish to discuss, please include this information at the time of booking in the comment box to ensure the meeting is as productive as possible.

We will soon provide you, via the Arbor App, with an interim report that details the current working grades for your child in each of their subjects alongside the target grade they are aiming for by the end of the year. Please note that it will not be possible to book appointments with your child's Form Tutor or PSHCE teacher. This is in order to maximise the opportunity for bookings to be made with subject teachers.

**All appointments will be online.** Appointments will be available between 3:55 and 7:00pm and are limited to 5 minutes per teacher - **the call will automatically end after this time.**

Bookings will open on **Monday 19th January** at 6:00pm, and close at 10:00am on Tuesday 3rd February. You can find a booking guide [here](#).

You will not need to download any additional software to access the appointment. You will receive an email from a platform called the "Parents Evening System" inviting you to book an appointment. You can also book by going to <https://stopesley.schoolcloud.co.uk/>. On the evening itself you will need to **open your confirmation email and click on the link at the bottom to start the meetings** at the appropriate time.

If you do not receive the email inviting you to make your appointments, please check your spam/junk folder first, and then contact [admin@stopesleyhighschool.co.uk](mailto:admin@stopesleyhighschool.co.uk) so that we can check your details on our system.

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We would also like to take this opportunity to invite you to complete our **Parent and Carer Questionnaire**, which helps us to gather your feedback and continue improving our school community. Please use this [link](#) to access the questionnaire.

If you have any difficulties booking the appointment remotely please also contact us on the email address overleaf.

**Yours sincerely,**

A handwritten signature in black ink, appearing to read "S Mitchell".

**Miss S Mitchell**  
**Assistant Headteacher**