

Dear Parents and Carers,

## Re. Detention System Changes

We are writing to inform you about some changes to our detention system, which are being implemented on our return after the Christmas break to improve communication and in turn ensure clarity for both parents and students.

### Key Changes to the Detention System

- **24-Hour Notice:** Detentions will now be scheduled with a 24-hour delay to allow sufficient time for effective communication with parents/carers.
- **Email Notifications:** You will receive an email the evening before your child's detention, notifying you that they will be staying at school late the following day. We kindly ask that you remind your child of their detention before they leave for school in the morning.

### Changes to the Arbor App

On the Arbor app, detentions will appear as a **1-hour slot** in your child's calendar. However, this does not necessarily mean your child will be staying for the full hour. The duration of the detention can be identified using the key provided below, which will also be included in your email notification:

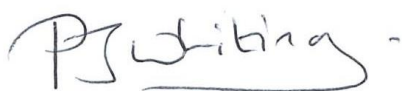
#### Key:

- **TC1:** 10 minutes
- **TC2:** 20 minutes
- **TC3:** Detention Accumulation – 30 minutes
- **TC4:** 1 hour

The specific code (e.g., TC1, TC2, etc.) will be noted at the end of the detention type in the email you receive. Please refer to the key to determine the length of your child's detention.

We hope these updates will provide greater transparency and make it easier for you to stay informed about the detentions your child may accrue. If you have any questions or concerns, please do not hesitate to contact your child's Year Manager.

Kind regards,



P. Whiting  
Senior Deputy Headteacher



L. Rowles  
Assistant Headteacher